



RETURN MERCHANDISE INSTRUCTIONS

If you would like to return any of our products for an exchange or refund, please send them to the address below. If you are returning items for a refund you will need to write "REFUND" on the outside of your return bag.

Customer Information

Full Name

Company Name

Address

City

State

Item(s) for Return

Order #

Please Check one:

Replacement

Refund

Item /Description

Qty.

EnviroInks.com

Attn: Returns

2010A Windy Terrace

Cedar Park, TX 78613

▪Any items (opened or unopened) that were NOT purchased from EnviroInks.com will not be considered for a refund, exchange or credit. These items will be stored for 30 days and sent to our recycling center if left unclaimed. Arrangements for return shipping must be made in order to claim any products that were not sold by EnviroInks.com.

▪Make sure to include a copy of your invoice or this Return Form. Please make sure you fill out the form completely to speed up your return. If you are unable to print out this Return Form, please write the same information on another sheet of paper in order to help us process your order quickly.

▪All returns are processed, credited, or reshipped within 7-10 business days of receiving the products.

▪Please be sure to include your name, address, phone number and email address in the event that we need to contact you regarding your return.

Notes:

We thank you for your business!

Toll Free : 1-877-278-9829

M-F 8:00am – 5:30pm CST

IMPORTANT: Please include this form with your Return. Also make sure you check Replacement or Refund so that our team will be able to process your return accurately.